



## **Regional Mitigation Program**

Texas General Land Office  
Community Development & Revitalization

City of Brenham  
2022-100114-RMP

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# **Regional Mitigation Program Application**

# General

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## Applicant Information

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Applicant: City of Brenham

County: Washington

Program: Regional Mitigation Program: BVCOG State MID

COG: Brazos Valley Council of Governments (BVCOG)

Phone Number: (979) 337-7200

Address: 200 West Vulcan Street, Brenham, Texas 77833

Website: <https://www.cityofbrenham.org/>

Employer Identification Number (EIN): 766000404

Taxpayer Identification Numbers (TIN): 766000404

UEI (Unique Entity Identifier): KH74LDD1HJN7

Data Universal Numbering System (DUNS): 074164922

SAM.gov Registration Expiration Date: 4/2/2023

Is the applicant an eligible subrecipient applying in conjunction with or on behalf of another entity (non-city) within the county? No

How much funding was the applicant allocated by the approved COG MOD? \$1,044,500.00

Is the applicant participating in the National Flood Insurance Program? Yes

Fiscal Year End Date (Month): September

Fiscal Year End Date (Day): 30

## Application Contacts

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Contact Role	Organization	First Name	Last Name	Title	Phone	Email
Chief Elected Official	City of Brenham	Milton	Tate	Mayor	(979) 337-7200	mtate@cityofbrenham.org
Primary Contact	City of Brenham	Carolyn	Miller	City Manager	(979) 337-7200	CMiller@cityofbrenham.org

Contact Role	Organization	First Name	Last Name	Title	Phone	Email
Engineer	Strand Associates, Inc.	Kelly	Hajek	Project Manager	(979) 836-7937	kelly.hajek@strand.com
Authorized Representative	City of Brenham	Dane	Rau	Public Works Director	(979) 337-7200	DRau@cityofbrenham.org
Grant Administrator	Public Management, Inc.	Michael	Migaud	Project Manager	(281) 592-0439	mmigaud@publicmgt.com

## SF-424 Questions

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Applicant Type: City

Application Title: City of Brenham Old Chappell Hill Rd Improvements

Is the applicant delinquent on any federal debt? City of Brenham Old Chappell Hill Rd Improvements

# Activities

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## Activity

DRGR Activity	Planned Budget Amount
Flood and Drainage Facilities	\$1,044,500.00

## Project

Project: Project Title	Project: Project Type	Environment: What is the current status of the project?	Total Budget
CDBG-MIT MOD Road Improvements	Flood and Drainage	Not yet started	\$1,044,500.00

## Budget Line Summary

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Total Engineering over Total Construction: 15%

Total Admin + Environmental over Total Amount Requested: 7.66%

Allowable Fee Percentage Cap for Admin + Environmental: 8%

Program Budget Code	Planned/Requested Amount
Planning	\$0.00
Engineering	\$125,804.35
Construction	\$838,695.65
Special Environmental	\$5,000.00
Environmental	\$5,000.00
Acquisition	\$0.00
Grant Administration	\$70,000.00

# Duplication of Benefits

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## FEMA Coverage

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Did you receive any FEMA funding? No

Do you anticipate any FEMA funding? No

Was the proposed project eligible for FEMA? No

Is the budget in this application funding for the nonfederal share of a FEMA project? No

If yes, have funds been awarded?

If FEMA funds were received, explain why funds are needed above and beyond the FEMA funding:

## Insurance Coverage

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Did the applicant have insurance coverage on the proposed project? No

Name of Insurance Company:

Amount claimed/received for the project:

If a claim was not filed, please explain below:

Explain why funds are required above and beyond the insurance funding:

## Other Funding

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Has the applicant submitted a request to fund a part of or the whole project described in the application? No

Are local or other funds available to address the proposed project in whole or in part? No

Have any other state and/or federal agencies been contacted concerning funding for the proposed project? No

Disclose source(s) and use(s) of non-CDBG-MIT funds (Each row is a funding source):

# Fair Housing

What methods and criteria were used to prioritize the projects in the application, including affirmatively furthering fair housing? The City has been working diligently to identify potential opportunities to harden and improve its infrastructure in preparation for future natural disasters. City staff and local leaders have identified this project as a priority because it addresses severe flooding problems in a part of the City that is historically devastated during major rain/flooding events. Improvements in this area of the City will help further fair housing efforts by minimizing the risks homeowners and businesses would otherwise encumber from locating their home or business in an area at great risk of floods. Less flooding in this area will minimize the amount of money homeowners and businesses have to regularly spend on fortifying their property against flooding.

What are the identified protected classes, racially and ethnically concentrated areas, and concentrated areas of poverty that may be impacted by this project? This project is located within a census block group of which nearly 36 percent of residents are classified as part of the low-to-moderate income classification. Approximately 4 percent of residents have limited English proficiency, and over 30 percent of census block group residents are at least 65 years old. The block group benefiting from this project is located within a census tract of which 19 percent of residents have a disability. Approximately 18 percent of residents of this block group live in poverty and nearly 6 percent are born outside of the United States. The majority of these residents in this block group are female.

Provide a meaningful analysis that describes how these identified populations may be impacted by this project. Currently, the streets are in poor condition with poor overland drainage away from the existing homes. The streets generally have very shallow ditches or no ditches at all. The proposed improvements will improve the existing drainage by conveying it via an underground storm sewer system and connecting it to an existing storm sewer line or open ditch along Old Chappell Hill Road. The project will improve the condition of the street by reworking and stabilizing the base material and performing a full street reconstruction. A uniform street section coupled with the addition of an underground storm sewer system will help to convey stormwater away from adjacent homes during future flooding disasters. The proposed improvements will benefit the residents along Lott Lane and Shepard Lane as shown as the beneficiary area on the enclosed project location map.

For each fair housing activity, provide a name and status. If the activity is Completed, enter the Date Initiated. If the activity is Planned, enter the To Be Completed By date:

Item	Name	Status	Date Initiated	To be completed by
Fair Housing Activity 1	Fair Housing Month Proclamation	Planned	1/1/2023	4/30/2023
Fair Housing Activity 2	Fair Housing Newspaper Notice	Planned	1/1/2023	4/30/2023
Fair Housing Activity 3	Fair Housing Policy	Planned	1/1/2023	4/30/2023



Fair Housing Activity 4				
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# Procurement

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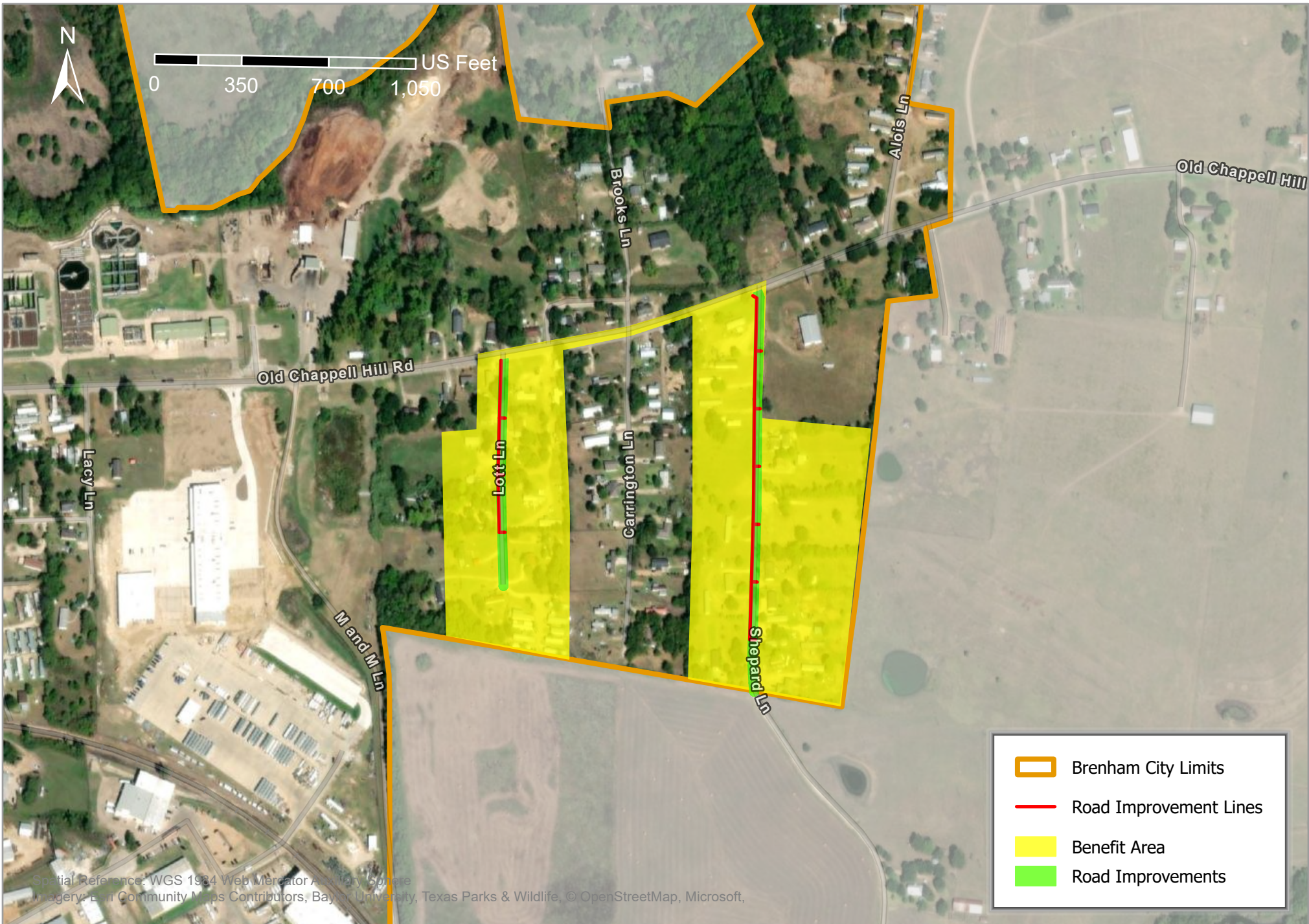
Have services been procured for Engineering, Grant Administration, or Environmental Services? Yes

Are there any persons/entities with a reportable financial interest to disclose? Yes





Vendor Type	Procurement Status	Vendor Name	Contact Phone	Contact Email
Grant Administration	Procured	Public Management, Inc.	(281) 592-0439	mmigaud@publicmgt.com
Engineering	Procured	Strand Associates	(979) 836-7937	kelly.hajek@strand.com
Environmental	Procured	Public Management, Inc.	(281) 592-0439	mmigaud@publicmgt.com

# Documents

Document Type	File Attachment (Text)
Scope of work information, maps, and other applicable documentation for each Local effort identified	Brenham_CDBG-MIT MOD_Project-Benefit Memo.pdf
Scope of work information, maps, and other applicable documentation for each Local effort identified	Brenham MIT MOD Chappell Hill Projects.pdf
CDBG Mitigation Viewer Export	Brenham_CDBG-MIT MOD_Fair Housing Report.pdf
Maps indicating latitude and longitude for proposed locations	Brenham_MIT MOD_Mid Point Map.pdf
Environmental Exempt Form for planning and administrative activities	Preliminary Environmental Review - Final.pdf
Environmental Exempt Form for planning and administrative activities	Brenham_CDBG-MIT MOD_Environmental Exemption.pdf
CDBG-MIT - Budget Justification of Retail Costs form (completed, signed, and sealed by a professional engineer or architect licensed to work in the State of Texas)	Brenham_CDBG-MIT MOD_Table 2.pdf
Supporting census tract/block group or other beneficiary data maps	Brenham MIT MOD Chappell Hill Census Map.pdf
LMISD data and/or CDBG-MIT Survey documentation	Brenham_CDBG-MIT MOD_Partial Benefit Packet.pdf
DP05 (ACS 5-year estimate)	Brenham_CDBG-MIT MOD_ACS Data.pdf
Race/Ethnicity/Gender Calculator	Brenham_CDBG-MIT MOD_Race and Ethnicity Calculator.pdf
SF-424 (completed and signed)	Brenham_CDBG-MIT MOD_SF424_Comment Period_partial.pdf
Financial Interest Reports	FIR_PMI.pdf
Single Audit or Annual Financial Statement	CAFR2020.pdf
Current Printout of SAM.gov Registration	Brenham SAM 9-28-22.pdf
Signed Applicant Certifications	local-certification-form.pdf



Spatial Reference: WGS 1984 Web Mercator Auxiliary Sphere  
 Imagery: Esri Community Maps Contributors, Baylor University, Texas Parks & Wildlife, © OpenStreetMap, Microsoft

	Brenham City Limits
	Road Improvement Lines
	Benefit Area
	Road Improvements



Strand Associates, Inc.®

1906 Niebuhr Street

Brenham, TX 77833

(P) 979.836.7937

www.strand.com

December 2, 2022

Mr. Michael Migaud, ENV SP, Project Manager  
Public Management, Inc.  
15355 Vantage Parkway West, Suite 360  
Houston, TX 77032

Re: Community Development Block Grant-Mitigation (CDBG-MIT)  
Method of Distribution (MOD) Application  
City of Brenham, Texas (City)

Dear Mr. Migaud:

The City is submitting an application to the CDBG-MIT MOD funding to reconstruct Lott Lane and Shepard Lane. The street reconstruction will include the following items of work:

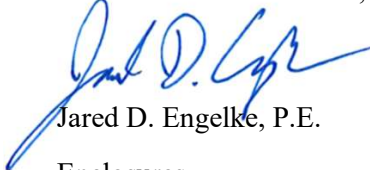
- 680 tons of hot mix asphalt pavement at a 2-inch minimum thickness
- 6,200 square yards (SY) of reworking base course material at an 8-inch minimum thickness
- 100 tons of cement stabilization of base material at an 8-inch minimum thickness
- 54,305 linear feet (LF) of concrete curb and gutter
- 2,350 LF of storm sewer line
- 20 storm sewer structures
- Traffic control
- Site restoration

Currently, the streets are in poor condition with poor overland drainage away from the existing homes. The streets generally have very shallow ditches or no ditches at all. The proposed improvements will improve the existing drainage by conveying it via an underground storm sewer system and connecting it to an existing storm sewer line or open ditch along Old Chappell Hill Road. The project will improve the condition of the street by reworking and stabilizing the base material and performing a full street reconstruction. A uniform street section coupled with the addition of an underground storm sewer system will help to convey stormwater away from adjacent homes during future flooding disasters. The proposed improvements will benefit the residents along Lott Lane and Shepard Lane as shown as the beneficiary area on the enclosed project location map. Also enclosed is the Budget Justification of Retail Costs for referencing projected project costs.

Please call 979-836-7937 should you have any questions.

Sincerely,

STRAND ASSOCIATES, INC.®



Jared D. Engelke, P.E.

Enclosures

c/enc: Dane Rau, Director of Public Works, City of Brenham

TBPE No. F-8405  
TBPLS No. 10030000

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## CDBG-MIT: Budget Justification of Retail Costs (Former Table 2)

Cost Verification Controls must be in place to assure that construction costs are reasonable and consistent with market costs at the time and place of construction.

<b>Applicant/Subrecipient:</b>		City of Brenham				
<b>Site/Activity Title:</b>		CDBG-MIT MOD Allocation Lott Lane, Watts Road, and Shepard Lane				
<b>Eligible Activity:</b>		Paving and Drainage Improvements				
Materials/Facilities/Services	\$/Unit	Unit	Quantity	Construction	Acquisition	Total
Mobilization.	\$ 80,000.00	LS	1	\$ 80,000.00	\$ -	\$ 80,000.00
Furnish and Implement Stormwater Pollution Prevention Plan (SWPPP).	\$ 30,000.00	LS	1	\$ 30,000.00	\$ -	\$ 30,000.00
Hot mix asphalt (HMA) pavement (2 inches).	\$ 119.00		680	\$ 80,920.00	\$ -	\$ 80,920.00
Reworking base courses (Type C) (8 inches).	\$ 3.00	SY	6,200	\$ 18,600.00	\$ -	\$ 18,600.00
Cement stabilized base (8 inches); (5 percent by dry weight assumed for quantity estimating purposes).	\$ 235.00		100	\$ 23,500.00	\$ -	\$ 23,500.00
Concrete curb and gutter.	\$ 27.33		4,305	\$ 117,655.65	\$ -	\$ 117,655.65
Storm sewer pipe (various sizes ranging from 12-inch to 24-inch).	\$ 130.00	LF	2,350	\$ 305,500.00	\$ -	\$ 305,500.00
Storm sewer structures.	\$ 7,501.00	EA	20	\$ 150,020.00	\$ -	\$ 150,020.00
Furnish traffic control plan and integrate according to the Texas Manual on Uniform Traffic Control Devices and Texas Department of Transportation.	\$ 15,000.00	LS	1	\$ 15,000.00	\$ -	\$ 15,000.00
Seeding and site restoration.	\$ 17,500.00	LS	1	\$ 17,500.00	\$ -	\$ 17,500.00
<b>TOTAL</b>				<b>\$ 838,695.65</b>	<b>\$ -</b>	<b>\$ 838,695.65</b>

**1. Identify and explain the annual projected operation and maintenance costs associated with the proposed activities.**

Crack sealing and spot repairs are anticipated within the first 10 years. Cost for a single crack sealing application on these streets is anticipated to be \$7,000.

**2. Identify and explain any special engineering activities.**

None.



<b>Date:</b>	12/1/2022
<b>Phone Number:</b>	979-836-7937

**Signature of Registered Engineer/Architect  
Responsible For Budget Justification:**